



THE

# ROYAL SIGNALS MUSEUM

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Communications, Science & Technology

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## General Enquiries and Research

Regrettably, as a Museum with limited resources we cannot answer telephone enquiries. You should contact us in writing or by e-mail initially giving your contact details and as much information about your query as possible. The person assigned to answer your enquiry may well make contact with you by telephone or e-mail to provide you with the most efficient service possible.

We operate a written research service for which there is an expected minimum donation of £20. You should enclose a cheque with your enquiry, made payable to The Royal Signals Museum. Due to the work involved, this donation is required in advance, regardless of result. If applicable (UK tax payer) please sign and return The Gift Aid Form with your enquiry.

To avail yourself of this service please submit your cheque and enquiry by post to:

Head of Research  
Royal Signals Museum  
Blandford Camp  
Blandford Forum  
Dorset  
DT11 8RH  
[headofresearch@royalsignalsmuseum.co.uk](mailto:headofresearch@royalsignalsmuseum.co.uk)

Please give as much detail regarding your enquiry as possible and include your telephone number and e-mail address. We will then reassess the enquiry and inform you should the required research incur a further charge.

Please note that we are not always able to supply the information requested and it may not be possible to take your enquiry any further but you will still be charged.

It is unlikely that we can assist in research concerning the personal records of individuals as The Museum does not ordinarily keep records of service of soldiers and officers. However, where material relating to service has been donated by an individual, this forms part of the archive and is available for research purposes.

If you are seeking information about the details or record of service of an individual please see FAQs (below) on how to obtain information.

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## Photographs, Copying and Research Charges

### Photographs

The Museum is able to take high definition digital images of Museum artefacts on request, if we do not already have photos on file of any specific exhibit.

### Fees

<b>Photographic Services</b>	<b>Fee per image</b>
Photography of specified new images	£15.00
Photography of images by clients	£10.00
Photographic reprints B & W	£5.00
Photographic reprints Colour	£10.00
Copying pre-scanned images to disc	£5.00
E-mail of high quality files	£5.00
Single reproduction fees	£15.00
Further reproduction fees	£10.00
<b>Copying Services</b>	<b>Fee per image</b>
Photo Copying	£0.25
Scanning	£2.50
Image Enhancement	£2.50
Scan From Slide	£2.50
Printing of Image Black & white or Colour (A4)	£2.50
Copying of Digital Images (including disc)	£5.00
<b>Research Services</b>	<b>Fees</b>
Entry to Museum & Archive	£7.50
Archivist Research charges per hour	£20.00

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## Frequently asked questions

1. Where can I find the Army Service Records for serving Officers and Soldiers and those whose regular or reserve service between 1921 and 1997.

Army Personnel Centre,  
Historical Disclosures  
Mailpoint Point 555  
Kentigern House  
65 Brown Street  
Glasgow, G2 8EX  
Telephone: 0141 224 2023 or 3303

The Ministry of Defence does not normally release information from a service record to persons other than the individual concerned or their next of kin. There is a search fee for genealogical enquiries.

2. Where can I find the personal records of Officers and Soldiers who served pre-1921?

Due to bombing in 1940 only circa 25%-30% of soldiers' records from the period 1914-1920 have survived.

The Keeper of Public Records  
The National Archive  
Ruskin Avenue  
Kew  
TW9 4DU  
Telephone: 020-8876 3444  
Website: [www.nationalarchives.gov.uk](http://www.nationalarchives.gov.uk)

3. How can I trace a former Royal Signals colleague?

The Royal Signals Association has information on their website:  
[www.royalsignals.org/rsa-lost-contact](http://www.royalsignals.org/rsa-lost-contact)

The British Legion runs a service called 'Lost Trails'  
[www.britishlegion.org.uk/remembrance/lost-trails/](http://www.britishlegion.org.uk/remembrance/lost-trails/)

If you have a Facebook Account there are numerous Facebook Groups and Pages, such as The RSA Official Facebook Group, which can be a source of help.

4. Where can I find information about Honours, Awards and Medals?

Ministry of Defence Medal Office  
Building 250,  
RAF Innsworth  
Gloucester,  
GL3 1HW  
Tel: 01452 712612.

Enquiries about decorations for gallantry and distinguished service (except those relating to Northern Ireland) prior to 1980 should be addressed to:

The National Archive, Ruskin Avenue,  
Kew,  
Richmond,  
Surrey TW9 4DU.  
Telephone: 020-8876 3444.  
Website: [www.nationalarchives.gov.uk](http://www.nationalarchives.gov.uk)

The website has a searchable database.

Awards are announced in Supplements to the London Gazette. Copies of London Gazettes are available online and in searchable PDF form.

Website: [www.thegazette.co.uk](http://www.thegazette.co.uk)

A video which explains how to search the London, Edinburgh and Belfast Gazettes is available here: <https://youtu.be/airvT-B0bxU>